Horizon Europe
Marie Skłodowska-Curie Actions

MSCA and Citizens

European Researchers' Night and Researchers at Schools 2024-2025

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European Research Executive Angecy
European Commission

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- Proposal evaluation

- Proposal submission

- The IT system

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Main Features

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Main objectives

- **Bring research and researchers closer to the public.**

- **Show the role of the researcher for the society and economy***. Raise the interest of young people in research careers.*

- **Address the general public***, with a specific focus on families, pupils, students.*

- **These objectives will be pursued through** *the organisation of the* **European Researchers' Night** *and the implementation of the* **Researchers at Schools initiative.**

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Expected impacts:

- Enhance **engagement with citizens.**
- Increase **awareness among the general public** of the importance and benefits of R&I.
- Diffusion and **promotion of excellence research projects.**
- **Raise interest of young people** in science and research careers.
- Better **understanding of the European Union.**
- **Support school teachers** in developing a scientific approach around priority topics.

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Expected Outcome:

For researchers
- **Enhanced opportunities to interact with citizens** and local, regional and national authorities.
- **Improved communication skills** and competences to interact with a non-research audience.

For organisations
- Increased reputation and **visibility of participating organisations.**
- Researchers' work made more tangible.
- **Improved outreach to all audiences**, and notably those who do not have an easy access to science and research activities.
- **Better communication of R&I results** and activities to society.

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Scope:

- **Proposals should cover** both the organisation of the **European Researchers' Night** and the implementation of the **Researchers at Schools initiative.**

- **The European Researchers' Night** takes place every year, on the **last Friday of September.** Pre-events, and **post-events** can also be organised.

- **The European Researchers' Night targets the general public,** addressing people regardless of the level of their scientific background, special focus on young people and their families, pupils and students

- **The Researchers at Schools initiative brings researchers to schools** to interact with pupils **at any time** during the project duration.

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Types of European Researchers' Night activities Activities:

- Activities can combine **education with entertainment.**

- They can take various forms, such as **exhibitions, hands-on experiments, science shows, simulations, debates, games, competitions, quizzes, etc**

- Where appropriate, **engagement with educational institutions should be sought**

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Researchers at Schools activities:

- Activities will allow **researchers to showcase their work and interact with pupils**

- Researchers will engage with teachers and pupils on challenges related to **climate change, sustainable development, health and other European Commission priorities,** such as the European Green Deal or the EU **Missions**

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Other Features:

- **The European Researchers' Night** should be highlighted as a **European (and European wide)** event and each proposal should promote the European Union and its impact on citizens' daily life

- **The Researchers at Schools activities** should take place at any time during the project duration and should be subject to a dedicated promotion

- **Involvement of researchers** funded by Horizon Europe or previous Framework Programmes is encouraged.

- Both type of activities have to **promote gender balance, diversity and inclusiveness in science**.

- **Partnerships and coordination** at regional, national or cross-border levels are **encouraged**.

- **High-quality applications not retained** due to lack of funding may be granted the status of **associated events.**

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Eligible participants:

- **Applications may be submitted by one or more legal entities established in an EU Member State or Horizon Europe Associated Country**

- **Activities carried-out in non-associated third countries are not eligible for funding**

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Project Duration:

- **Maximum 24 months from the starting date**

- Applicants are encouraged to submit proposals covering two successive editions (2024 and 2025) of the European Researchers' Night and implementation of Researchers at Schools activities during the project duration.

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Funding mechanism (1)

- Eligible costs will take the form of **lump sum** contributions

- The expected EU contribution per project is **between EUR 50 000 and 150 000 per annual edition**

- For example: The expected **EU contribution requested for a proposal covering 2024 and 2025 would be between EUR 100 000 and 300 000**

- Applicants propose a **lump sum based on a detailed estimation of costs.** Following evaluation of the proposal an individual lump sum is fixed in each grant agreement

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Funding mechanism (2)

Proposals must contain a detailed budget per beneficiary:

Direct Costs:

Personnel costs; Subcontracting costs; Purchase costs; and Other cost categories

Indirect costs:

25% flat rate to the direct costs that qualify

The lump sum is calculated by applying the applicable reimbursement rate, 100% in this case

In addition, applicants must provide a split of the lump sum per beneficiary and per work package.

Payment - linked to the completion of work packages.

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Proposal Evaluation

MSCA and Citizens - Evaluation

Overview of the process

Receipt of proposals

Admissibility/eligibility check

Allocation of proposals to evaluators

Individual evaluation

Experts assess proposals **individually**.

Minimum of three experts per proposal (but often more than three).

Consensus group

All individual experts discuss together to agree on a **common position**, including comments and scores for each proposal.

Panel review

The panel of experts reach an **agreement** on the scores and comments for all proposals within a call, checking **consistency across the evaluations**.

if necessary, resolve cases where evaluators were unable to agree.

Rank the proposals with the same score

Finalisation

The Commission/Agency reviews the results of the experts' evaluation and puts together the **final ranking list**.

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MSCA and Citizens - award criteria

Excellence

(The following aspects will be taken into account, to the extent that the proposed work corresponds to the description in the work programme)

- **Clarity and pertinence of the project's objectives.**

- **Quality of the proposed coordination and/or support measures, including soundness of methodology.**

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MSCA and Citizens - award criteria

Impact

- **Credibility of the pathways to achieve the expected outcomes and impacts specified in the work programme, and the likely scale and significance of the contributions from the project.**

- Suitability and quality of the measures to maximise expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities.

MSCA and Citizens - award criteria

Quality and efficiency of the implementation

- Quality and effectiveness of the work plan, assessment of risks, and appropriateness of the effort assigned to work packages, and the resources overall.

- Capacity and role of each participant, and the extent to which the consortium as a whole brings together the necessary expertise.

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EVALUATION SCORES:

Evaluation scores will be awarded for the 3 criteria just mentioned, and not for the different sub-criteria in each criteria.

*Each criterion will be scored out of 5. The **threshold for individual criteria will be 3**. The total score will be subject to an **overall threshold of 10**.*

The scoring table is the following:

0 – **The proposal fails** to address the criterion or cannot be assessed due to missing or incomplete information.

1 – **Poor.** The criterion is inadequately addressed, or there are serious inherent weaknesses.

2 – **Fair.** The proposal broadly addresses the criterion, but there are significant weaknesses.

3 – **Good.** The proposal addresses the criterion well, but a number of shortcomings are present.

4 – **Very good.** The proposal addresses the criterion very well, but a small number of shortcomings are present.

5 – **Excellent.** The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.

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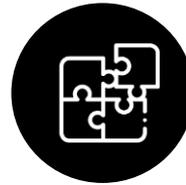
Proposal submission

Proposal submission

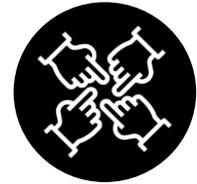## Novelties compared to H2020

NEW FIELDS IN PART A

- Researchers table – needed to follow up researchers careers (HE indicator)

- Role of participating organisation

- Self-declaration on gender equality plan

FIELDS MOVED FROM PART B TO PART A

- Ethics self-assessment

- Security questionnaire (**NEW!** in all HE proposals)

- Information on participants' previous activities related to the call

NEW IN PART B

- Consistency on the use of terminology is ensured in all project phases (from WP to proposal and reporting)

- Extensive explanations on what exactly should be included in each section.

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Proposal submission
Gender Equality Plans

Corporate _eligibility_ criterion in Horizon Europe (not specific to MSCA)

Applicable to public bodies, research organisations and higher education establishments from EU Member States and Horizon Europe Associated Countries

Minimum process-related _requirements_ for publication, dedicated resources, data collection & monitoring, and training

Transition/grace period before full enforcement for calls with deadlines in 2022

_https://research-and-innovation.ec.europa.eu/strategy/strategy-2020-2024/democracy-and-rights/gender-equality-research-and-innovation_en_

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Proposal submission

Specificities of the administrative forms (Part A) proposal template:

Budget table

*Coordinator and Partners will have to encode just the **Requested Grant Amount** for each of them. Associated Partners do not encode budget.*

Administrative forms

Proposal ID   SEP-210760527

Acronym   **Test**

3 - Budget

No	Name of Beneficiary	Country	Requested grant amount
1	Baird Consulting Scs	BE	100000,00
2	Test Camelia-valeria	BE	50000,00
	Total		150000,00

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Proposal submission

Specificities of Part B proposal templates:

There will be **2 documents** for part B:

1.- Part B Template
- Follows the award criteria
- Page-limit 33 pages
- Instructions included in the template
- Once completed to be uploaded as "PDF"

2.- Detailed Budget Table (Excel File):
- You are required to download and fill in a Detailed Budget Table, the template is available in the same location where you download the part B template.
- Instructions included in the excel file
- The annex must be uploaded as separate document, the file is a XLSM (it has macros) and it must be uploaded as "XLSX" or "XLS" in the submission system.

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The IT System

The Proposals for this call must be submitted electronically, using the electronic submission service of the European Commission, accessible from the Funding & Tender Opportunities website

This is the link to the Call
[MSCA and Citizens 2023](#)

European Researchers' Night and Researchers at Schools 2024-2025

TOPIC ID: HORIZON-MSCA-2023-CITIZENS-01-01

`Grant`

General information	
Topic description	
Destination	
Conditions and documents	
Partner search announcements	
Submission service	
Topic related FAQ	
Get support	
⇄ Go back	

General information

Programme
Horizon Europe Framework Programme (HORIZON)

Call
MSCA and Citizens 2023 (HORIZON-MSCA-2023-CITIZENS-01)   `💰 See budget overview`

Type of action   Type of MGA
HORIZON-CSA HORIZON Coordination and Support Actions   **HORIZON Lump Sum Grant [HORIZON-AG-LS]**   `Forthcoming`

Deadline model   Planned opening date   Deadline date
single-stage   **20 June 2023**   **25 October 2023 17:00:00 Brussels time**

Topic description

ExpectedOutcome:

Project results are expected to contribute to the following outcomes:

For researchers

- Enhanced opportunities to interact with citizens and local, regional and national authorities;
- Improved communication skills and competences to interact with a non-research audience, notably with pupils and students.

For organisations

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Create proposal

📅 **Deadline**
25 October 2023 17:00:00 Brussels Local Time

147 days left until closure

Call data

Call: **HORIZON-MSCA-2023-CITIZENS-01**

Topic: **HORIZON-MSCA-2023-CITIZENS-01-01**

Type of action: **HORIZON-CSA**

Type of MGA: **HORIZON-AG-LS**

⚠ Topic and type of action can only be changed by creating a new proposal.

Download Part B templates

⬇ **Download part B templates**

Support & Helpdesk

🖥 Online Manual	ℹ IT How To
✉ IT Helpdesk	❓ FAQ

Service Desk:

⚠ Please submit your proposal at the latest **48 hours before the deadline** (
you are worried about confidentiality – we will not open the proposals before
You can submit the proposal as many times as you wish up until the d

Find your organisation

PIC ℹ * [9]

Organisations you have been previously associated with. (Click to select)

PIC: 956444445

Baird Consulting SCS

Vieille rue du Moulin-Rouge 20
Uccle,BE

PIC: 9

CPS C

GEWE
LENGN
VAT: C

PIC: 946253528

Red Local

C/ Cronos 63, 3ª Planta. Ofic. 1
Madrid,ES
VAT: P7804902J

Your role

Please indicate your role in this proposal *

🔘 Main contact

Name	Type	Compressed size	Password p...	Size	Ratio	Date modified
Tpl_Application Form (Part B) (HORIZON-MSCA-2023-CITIZENS-01) FINAL	Rich Text Format	191 KB	No	2.472 KB	93%	31-05-23 11:16
Tpl_Detailed Budget Table (HE Lump Sum)	Microsoft Excel Macro-En...	279 KB	No	360 KB	23%	31-05-23 11:16

Proposal forms

TEST MODE

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Call: HORIZON-MSCA-2023-CITIZENS-01

Topic: HORIZON-MSCA-2023-CITIZENS-01-01

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Type of MGA: HORIZON-AG-LS

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Proposal data

Acronym: **Test_2**

Draft ID: **SEP-210957951**

Download Part B templates

⬇️ Download part B templates

Support & Helpdesk

In this step you can edit the Administrative Forms and upload the proposal and its annexes. You may return to this step from the 'My Proposals' section of the Funding & Tenders Portal.

Submit your proposal as early in the process as possible - you can update and resubmit an improved version many times before the call closure.

Submitting a proposal will overwrite any previous versions of this same proposal - this process is irreversible.

Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

❌ Your proposal contains changes that have not yet been submitted.

Administrative forms (Part A)

[Edit forms ✏️] [View history] [Print preview] ℹ️

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ℹ️

Part B * [   ] ℹ️ [Upload ☁️]

Detailed budget table LS * [   ] ℹ️ [Upload ☁️]

[◀ BACK TO PARTICIPANTS LIST] [VALIDATE] [SUBMIT]

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Proposal forms

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147 days left until closure

Call data

Call: HORIZON-MSCA-2023-CITIZENS-01

Topic: HORIZON-MSCA-2023-CITIZENS-01-01

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⬇ Download part B templates

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Administrative forms (Part A)

[Edit forms ✏] [View history] [Print preview] ❶

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ❶

Part B * ❶ [Upload ☁]

Detailed budget table LS * ❶ [Upload ☁]

[‹ BACK TO PARTICIPANTS LIST] [VALIDATE] [SUBMIT]

European Commission

Proposal forms

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25 October 2023 17:00:00 Brussels Local Time

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Call: **HORIZON-MSCA-2023-CITIZENS-01**

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Download Part B templates

⬇ Download part B templates

Support & Helpdesk

| 🖵 Online Manual | ❶ IT How To |

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The following file has been successfully uploaded:

wp-2-msca-actions_horizon-2023-2024_en.pdf

Warning: The uploaded document has 113 pages and exceeds the limit (33 pages) for this part of the proposal. You are advised to shorten this document and re-upload a version that conforms. Please be aware that the excess pages will be disregarded by the experts during the evaluation session. Make sure you submit the latest version of the proposal before the call deadline.

Close

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ❶

| Part B * | wp-2-msca-actions_horizon-2023-2024_en.pdf | ⬆ | Delete 🗑 |

| Detailed budget table LS * | | ❶ | Upload ☁ |

| ❮ BACK TO PARTICIPANTS LIST | VALIDATE | SUBMIT |

European Commission

Thank you

European Research Executive Agency
https://rea.ec.europa.eu/index_en