APPROVED

by the long-term State Research Programme

“Innovation Fund – Long-term Research Programme”

 Implementation and Monitoring Commission

(established by the Minister for Economics Order No. 1-6.1/2024/74 of 25.07.2024)

Decision No. 1 of xx July 2024

**Long-term State Research Programme**

**“** **Innovation Fund – Long-term Research Programme”**

**Regulations for the Open Call for Platform Applications**

**I. General Provisions**

1. The Regulations for the Open Call for Platform Applications of the Long-term State Research Programme “Innovation Fund – Long-term Research Programme” (hereinafter – the long-term programme) (hereinafter – the Regulations) prescribe the procedures by which the Latvian Council of Science (hereinafter – the Council) shall organise and implement the open call for platform applications of the long-term programme (hereinafter – the open call) on the basis of Cabinet Regulation No. 56 of  4 September 2018,Procedures for the Implementation of State Research Programme Projects, (hereinafter – the Cabinet Regulation) and in compliance with Cabinet Order No. 474 of 18 June 2024, Regarding the Long-term State Research Programme “Innovation Fund – Long-term Research Programme”, (hereinafter – the Cabinet Order regarding the long-term programme).
2. The Regulations have been drawn up on the basis of Paragraph 69.5.1 of the Cabinet Regulation.
3. The total State budget funding available for the open call within the scope of the long-term programme is EUR 22,000,000 (twenty-two million euros) (hereinafter – the total funding of the open call). The total funding of the open call shall be used in accordance with Paragraph 69.20 of the Cabinet Regulation:

3.1 to finance the platform;

3.2 to implement the measures provided for in Paragraph 69.5.1 and Paragraph 37 of the Cabinet Regulation.

1. The implementation period of the platform is from 2024 to 2026 (inclusive), starting from the date of entry into force of the Contract for the Platform Implementation (hereinafter – the platform contract). In 2026, the long-term programme and the operation of the platform may be extended for further implementation until 2029 and in 2029 the long-term programme and the operation of the platform may be extended for further implementation until 2032, subject to the funding envisaged for this purpose under the State budget programme 35.00.00 “State aid programmes” of the Ministry of Economics, provided that the specified intermediate results of the long-term programme are achieved during the previous implementation period of the long-term programme. Within the framework of the platform contract, the implementation period of the platform may be extended for the time and in accordance with the procedures laid down in Paragraph 69.203 of the Cabinet Regulation.

1. As part of the open call, it is planned to provide funding to one platform with regard to the tasks set out in Paragraph 6 of the Cabinet Order regarding the long-term programme, determining that the maximum platform funding in the period from 2024 to 2026 (inclusive) is EUR 20,900,000 (twenty million nine hundred thousand euros).
2. The Council shall announce the open call in accordance with the procedures laid down in Paragraph 69.16 of the Cabinet Regulation.
3. The platform applicant who is the platform lead partner and complies with the provisions of Sub-paragraphs 2.12, 2.121, and 2.129 of the Cabinet Regulation (hereinafter – the platform applicant) shall prepare the platform application in accordance with Annex 1 “Platform Application” to the Regulations (hereinafter – the platform application). The deadline for the submission of the platform application is 30 calendar days from the day of announcement of the open call (hereinafter – the deadline for the submission of platform applications).
4. The Council shall state in the open call notice:

8.1 the title of the open call;

8.2 the total funding of the open call for the period from 2024 to 2026;

8.3 the deadline for the submission of platform applications;

8.4 the website containing the information needed to submit platform applications.

1. One platform application shall cover all the tasks set out in Paragraph 6 of the Cabinet Order regarding the long-term programme. The platform applicant shall submit one platform application for all the tasks set out in Paragraph 6 of the Cabinet Order regarding the long-term programme. In order to ensure full coverage of the objective and tasks set out in the Cabinet Order regarding the long-term programme, the platform applicant may envisage in the platform application that it may implement the platform in collaboration with research organisations and platform collaboration partners in accordance with the conditions laid down in Paragraph 2.121 of the Cabinet Regulation.
2. When preparing the platform application, the platform applicant shall envisage the following:

10.1 the outcomes that the platform expects to achieve as a result of the implementation of the platform projects in conformity with Paragraph 12 of the Cabinet Regulation (hereinafter – the scientific results), specifying the numerical indicators of such results in the National Scientific Activity Information System (hereinafter – the Information System) in the platform application Part A “General Information”, Chapter 4 “Project Outcomes”, having regard to Sub-paragraph 10.3 of the Regulations with regard to the outcomes set out in Paragraph 8 of the Cabinet Order regarding the long-term programme;

10.2 the implementation of all the horizontal tasks set out in Paragraph 7 of the Cabinet Order regarding the long-term programme, including a plan for the implementation of these objectives in Part I of the platform application;

10.3 the achievement of each of the outcomes set out in Paragraph 8 of the Cabinet Order regarding the long-term programme and the plan for achieving those outcomes shall be set out in Part I of the platform application;

10.4 making scientific publications open-access and depositing research data in appropriate repositories (through the application of the FAIR*[[1]](#footnote-2)* principles).

**II Conditions for Participation in the Platform, including the Platform Collaboration Partner**

1. In order to certify the compliance of the platform application with the provisions of Sub-paragraphs 2.12., 2.121, and 2.129 of the Cabinet Regulation, the platform applicant shall upload Part D of the platform application “Certification of the Platform Applicant” (hereinafter – the Certification of the Platform Applicant), completed and signed with a secure electronic signature bearing a timestamp, to Information System. If it is not possible to provide a secure electronic signature with a timestamp, the platform applicant shall follow the procedures set out in Paragraph 17 of Annex 2 “Methodology for the Preparation and Submission of the Platform Application, Platform Mid-term Report and Platform Final Report” (hereinafter – the Submission Methodology).
2. The platform collaboration partner shall comply with the provisions of Sub-paragraph 2.18 of the Cabinet Regulation. The platform applicant shall engage platform collaboration partners in accordance with the provisions of Sub-paragraph 9.3 of the Cabinet Regulation. In order to certify collaboration within the scope of the platform, the platform applicant shall ensure that the platform collaboration partner signs Part E “Certification of the Platform Collaboration Partner – Scientific Institution” (hereinafter – the Certification of the Platform Collaboration Partner – Scientific Institution) or Part F “Certification of the Platform Collaboration Partner – Public Institution” (hereinafter – the Certification of the Platform Collaboration Partner – Public Institution) of the platform application with a secure electronic signature bearing a timestamp which the platform applicant shall attach to the platform application. If a secure electronic signature cannot be provided, the platform collaboration partner shall proceed in accordance with Paragraphs 21 or 25 of the Submission Methodology.
3. In order to certify compliance of the platform, which complies with Sub-paragraph 2.12.1 of the Cabinet Regulation, and the platform collaboration partners with Sub-paragraph 2.12 of the Cabinet Regulation, the head of the respective scientific institution (in the case of the platform, the platform lead partner) shall submit the financial management and accounting policy and the financial turnover report of the scientific institution (Part G “Financial Turnover Report Form” of the platform application) for the years 2021 to 2023. Part G of the platform application shall not be provided by the platform applicant or platform lead partner who has been recognised as compliant with the definition of a research organisation in the open call of fundamental and applied research projects for 2024[[2]](#footnote-3) and the open call of the long-term programme projects for 2024[[3]](#footnote-4).

If the scientific institution has private investors, it must provide a free-form declaration that the results of the research related to the platform application will not be used for commercial purposes. The documents referred to in this Paragraph shall be attached as an annex to the Certification of the Platform Applicant and to the Certification of the Platform Collaboration Partner – Scientific Institution in accordance with Sub-chapters 3.2 and 3.3 of the Submission Methodology.

1. Within the scope of the platform implementation, the platform collaboration partner may be eligible for funding from the indirect eligible costs allocated to the platform in proportion to the share of direct eligible costs allocated to the platform collaboration partner, subject to the provisions of Sub-paragraph  69.112 of the Cabinet Regulation.

**III Eligible Activities and Costs**

1. The platform applicant shall complete Part H of the platform application “Activities of Non-economic Nature” which provides information on the conformity of the activities planned in the platform application with Sub-paragraph 2.2 of the Cabinet Regulation in compliance with Sub-paragraph 2.1 of the Cabinet Regulation.
2. The platform applicant shall include the information on the direct eligible cost items of the project in Part A, Chapter 3 “Budget” of the platform application in accordance with Sub-paragraph 69.111 of the Cabinet Regulation and the undistributed costs of the platform in accordance with Sub-paragraph 69.113 of the Cabinet Regulation.

**IV Procedures for the Preparation and Submission of the Platform Application**

1. The platform application shall be completed and submitted to the Council in electronic form via the [www.sciencelatvia.lv](http://www.sciencelatvia.lv) information system within the deadline for the submission of platform applications. Part A of the platform application shall be completed for the period up to 2026 (inclusive), whereas the other parts of the platform application shall be completed for the period up to 2032 (inclusive). If the long-term programme is extended in accordance with the provisions laid down in Paragraph 9 of the Cabinet Regulation, the platform applicant shall complete Part A of the platform application for the period up to 2029 (inclusive) or 2032 (inclusive).
2. The platform applicant shall complete and submit the platform application in accordance with the platform application form and the methodology for the preparation and submission thereof.
3. In order to certify the platform application as a whole, the platform applicant shall sign Part D of the platform application “Certification of the Platform Applicant” using a secure electronic signature with a timestamp.

**V Administrative Evaluation of Platform Applications**

1. The Council shall ensure the administrative evaluation of platform applications in accordance with Annex 3 “Methodology for the Evaluation of the Conformity of the Platform Application with the Administrative Evaluation Criteria” to the Regulations, evaluating the conformity of the platform application with the administrative criteria laid down in Paragraph 69.17 of the Cabinet Regulation and additional administrative criteria laid down in Sub-paragraph 21.2 of the Regulations within two calendar weeks upon expiry of the deadline for the submission of platform applications.
2. The platform application shall be evaluated according to the following administrative criteria, which shall not be supplemented (hereinafter – the non-supplementary administrative criteria):

21.1 the administrative criteria for platforms set out in Sub-paragraphs 69.171, 69.172, 69.173, 69.174, 69.175, 69.176, 69.177 of the Cabinet Regulation;

21.2 additional administrative criteria for platforms:

21.2.1 whether it covers all the horizontal tasks of the long-term programme set out in Paragraph 7 of the Cabinet Order regarding the long-term programme;

21.2.2 whether it covers all the expected outcomes set out in Paragraph 8 of the Cabinet Order regarding the long-term programme.

22 When carrying out the administrative evaluation of the platform application, the Council shall complete Annex 4 “Administrative Conformity Criteria Evaluation Form” to the Regulations in compliance with Paragraph 20 of the Cabinet Regulation.

23 If a platform application does not comply with one of the non-supplementary administrative criteria, the Council shall, after the completion of the administrative evaluation of all platform applications, send to the Implementation and Monitoring Commission (hereinafter – the Commission) a list of platform applications which have been assessed against the administrative criteria and which do not comply with the non-supplementary administrative criteria, together with the reasons for each instance of non-conformity. The Commission of the long-term programme shall evaluate the aforementioned list and take the decision on rejection of the platform application in accordance with Sub-paragraph 8.3.2 of the Cabinet Regulation.

**VI Evaluation of Platform Applications**

24 The Council shall, in accordance with the provisions laid down in Paragraph 69.18 of the Cabinet Regulation, organise the evaluation of platform applications (hereinafter – the platform expert evaluation) by carrying out the measures set out in this Chapter.

25 In order to ensure the platform expert evaluation, the Council shall, in accordance with Sub-paragraph 69.55 of the Cabinet Regulation, select and engage two or more experts listed in the database of the European Commission or an equivalent database of foreign experts (hereinafter – the platform expert) who meet the requirements set out in Sub-paragraph 69.182 and Paragraph 24 of the Cabinet Regulation, to qualify for the evaluation of the tasks of long-term programmes specified in Paragraph 6 of the Cabinet Regulation. The platform expert may carry out the evaluation of several platform applications according to his or her scientific qualifications and experience.

26 The Council shall ensure that the platform expert who has agreed to evaluate the platform application signs Annex 5 “Declaration of Absence of Conflict of Interest and Maintenance of Confidentiality” to the Regulations and submits it to the Council by uploading it in the Information System.

27. The Council shall enter into a contract for carrying out the platform expert evaluation with each platform expert using the form in Annex 6 “Contract for Expert Evaluation of the Platform” to the Regulations (hereinafter – the platform expert evaluation contract). The platform expert evaluation contract may be adjusted during the contracting process in conformity with the content of the platform application and the specificities of the expert evaluation.

28 The platform expert shall assess the platform application by awarding one to five points for each scientific evaluation criterion laid down in Paragraph 69.183 of the Cabinet Regulation as follows:

28.1 the scientific and innovative quality of the platform in accordance with the considerations set out in Sub-paragraph  69.184 of the Cabinet Regulation;

28.2 the impact of scientific results generated within the scope of the platform in accordance with the considerations set out in Sub-paragraph 69.185 of the Cabinet Regulation;

28.3 the platform feasibility and provisions in accordance with the considerations set out in Sub-paragraph 69.186 of the Cabinet Regulation.

29 Each platform expert shall evaluate the platform application within two calendar weeks following the date of concluding the platform expert evaluation contract by completing the form for the individual expert evaluation of the platform application (hereinafter – the individual evaluation of the platform expert) in the Information System in compliance with Annex 8 “Form for Individual/Consolidated Platform Expert Evaluation of the Platform Application” to the Regulations and Annex 7 “Methodology for Carrying Out the Platform Expert Evaluation (for the Platform Application, Mid-term/Final Report of the Platform)” to the Regulations (hereinafter – the Methodology for Carrying Out the Platform Expert Evaluation).

30 Within three working days after submission of the individual evaluations by the platform experts, the platform expert responsible for the preparation of the consolidated platform expert evaluation of the respective platform application shall, taking into account the individual evaluations by platform experts of the respective platform application, complete the consolidated expert evaluation of the respective platform application (hereinafter – the consolidated platform expert evaluation) in the Information System in compliance with Annex 8 “Form for Individual/Consolidated Platform Expert Evaluation of the Platform Application” to the Regulations and shall, within five working days, agree thereupon with other platform experts who have individually evaluated the platform application and submit it in the Information System. If the platform experts are unable to agree on the consolidated platform expert evaluation due to a difference of opinion, the platform experts shall inform the Council thereof. In such case, the Council shall engage an additional platform expert (hereinafter – the additional platform expert) who at first, shall carry out an individual evaluation of the respective platform application within the time limit and in accordance with the procedures laid down in Paragraph 29 of the Regulations, submitting the individual evaluation of the platform expert, and thereafter, the additional platform expert shall consult the original individual evaluations of platform experts. The additional platform expert shall prepare the consolidated evaluation within the time limit referred to in this Paragraph, in agreement with the platform expert of the platform that provided the initial evaluation, whose individual evaluation of the platform expert has a total score closer to the total score of the individual evaluation of the additional platform expert. The additional platform expert shall, following coordination with the other platform expert, submit the consolidated evaluation in the Information System.

31 The platform expert is allowed to evaluate only 20 pages of the platform application and up to three additional pages if there are declarations from the social partners, letters of recommendation on cooperation, etc.

**VII Decision to Grant Funding or Reject a Platform Application**

 32 The Council shall, on the basis of the consolidated evaluations of the platform experts submitted in the Information System, calculate in the Information System the consolidated score in points for each platform application (hereinafter – the consolidated score) using the following formula: $K=\left(3A × 0,3\right)+\left(3B × 0,3\right)+\left(3C × 0,4\right), $where:

32.1 K – consolidated score;

32.2 A – the score of the criterion referred to in Sub-paragraph 69.188.1 of the Cabinet Regulation (scientific and innovative quality of the platform) and its share is 30% of the consolidated score (K);

 32.3 B – the score of the criterion referred to in Sub-paragraph 69.188.2 of the Cabinet Regulation (impact of scientific results generated within the scope of the platform) and its share is 30% of the consolidated score (K);

 32.4 C – the score of the criterion referred to in Sub-paragraph 69.188.3 of the Cabinet Regulation (platform feasibility and provisions) and its share is 40% of the consolidated score (K).

33 The platform quality threshold of the consolidated evaluation by the platform experts shall be at least three points in the criterion set out in Sub-paragraph 69.183.1 of the Cabinet Regulation (scientific and innovative quality of the platform), at least four points in the criterion set out in Sub-paragraph 69.183.2 of the Cabinet Regulation (impact of scientific results generated within the scope of the platform), at least three points in the criterion set out in Sub-paragraph 69.183.3 of the Cabinet Regulation (platform feasibility and provisions), and at least ten points in all platform criteria set out in Sub-paragraph 69.183 of the Cabinet Regulation combined.

34 Within the scope of the long-term programmes, the Council shall send to the Commission:

34.1 the list of platform expert evaluations of the platform applications within five working days following the date of submission of the consolidated evaluations of all the platform application platform experts in the Information System and the application of the formula in Paragraph 32 of the Regulations. This list shall rank the platform applications in descending order of the consolidated scores with regard to the tasks set out in Paragraph 6 of the Cabinet Order regarding the long-term programme (hereinafter – the list of platform applications) in accordance with Paragraph 69.189  of the Cabinet Regulation and shall make the platform applications included in this list and the consolidated scores of the platform experts available in the Information System in a viewable mode;

34.2 a summary of the recommendations made by the platform experts in their consolidated evaluations for each platform application (hereinafter – the platform expert recommendations).

 35 In accordance with Sub-paragraph 33.1 of the Cabinet Regulation, the Commission of the long-term programme shall, within one week after receipt of the list of platform applications and the recommendations of the platform experts, take the decision specified in Sub-paragraph 8.3.1 or 8.3.2 of the Cabinet Regulation for each platform application included in the list of platform applications. The Council shall send the decisions taken by the Commission to the platform applicants.

**VIII Conclusion of the Platform Contract and Funding**

36 The Council shall, within 10 calendar days following the date of taking the decision referred to in Sub-paragraph 8.3.1 of the Cabinet Regulation to grant the funding for the implementation of the platform, conclude a platform contract with the platform applicant (hereinafter – the platform implementer) using Annex 9 “Contract for the Operation of the Platform of the State Long-term Research Programme “Innovation Fund – Long-term Research Programme”” to the Regulations. If the Commission of the long-term programme has taken the decision on the necessity and substantiation of implementing the platform expert recommendations, the Council shall, in the preparation of the platform contract, enclose the recommendations as annex to the contract. The content of the platform contract may be adjusted during the contract conclusion process according to the specific nature of the platform.

37 The platform implementer shall start the operation of the platform no later than 5 calendar days following the date signing the platform contract which shall be the date of its entry into force, unless otherwise specified in the contract. Platform costs shall be eligible from the date on which the Commission of the long-term programme has taken the decision provided for in Sub-paragraph 8.3.1 of the Cabinet Regulation to grant the funding for the operation of the platform. In case of failure to fulfil the provisions of the platform contract, the provisions of the platform and the Regulations, the Council shall request from the platform implementer to repay, in whole or in part, the funding allocated to the platform in accordance with the terms and conditions of the platform contract.

38 The amount of the advance payment for the financing phase of the platform shall be specified in the platform contract, not exceeding the amount specified in Sub-paragraph 38.1 of the Cabinet Regulation. If the platform implementer needs to extend the platform implementation period on the basis of Paragraph 69.203 of the Cabinet Regulation, it may be extended by up to one year for the consolidation and publication of results without additional funding, for which the platform implementer shall submit a reasoned application to the Council at least three calendar months before expiry of the period of operation of the platform on the need for the extension and Annex 10 “Plan for the Consolidation of Outcomes” to the platform contract.

39 If a platform collaboration partner is engaged in the platform, the platform implementer shall, after concluding a contract with the Council, conclude a collaboration contract setting out the financial terms, dispute settlement and non-disclosure of confidential information, rules on the entry into force, duration, termination, detailed collaboration plan and budget, taking into account the platform application, and also the provisions on intellectual property rights or other matters for the successful operation of the platform. The collaboration contract shall be submitted by the platform implementer to the Council within two calendar weeks following the date of conclusion of the platform contract. The platform implementer shall be responsible for the transfer of the advance and final instalments of the platform to the platform collaboration partners within the time limits and in accordance with the procedures laid down in the collaboration contracts.

**IX Submission and Evaluation of the Mid-term and Final Report of the Platform**

40 The platform implementer shall submit to the Council, through the Information System, a mid-term report of the platform within one month after expiry of 12 months of the operation period of the platform and also each subsequent mid-term report within one month after submission of each previous mid-term report of the platform, i.e. every 12 months, and the final report of the platform within one month after expiry of the operation period of the platform as specified in the platform contract. If the operation period of the platform has been extended in accordance with Paragraph 69.203 of the Cabinet Regulation, the platform implementer shall submit the final report of the platform in the Information System within one month after expiry of the extension period.

41 The Council shall ensure that platform experts who meet the requirements set out in Sub-paragraph 69.182 and Paragraph 24 of the Cabinet Regulation are engaged in the evaluation of the mid-term report of the platform and the final report of the platform in accordance with the procedures laid down in Sub-paragraph 69.234 of the Cabinet Regulation.

42 The Council shall:

42.1 ensure that the mid-term or final report of the platform is evaluated by at least two platform experts within two months in accordance with the procedures laid down in Sub-paragraph 69.234 of the Cabinet Regulation by completing Annex 10 “Individual/Consolidated Evaluation Form for the Mid-term/Final Report of the Platform” to the Regulations in accordance with the methodology for carrying out the expert evaluation of the platform. If the platform experts cannot agree on the consolidated evaluation of the mid-term report of the platform or the final report of the platform, the Council shall engage another platform expert to evaluate the mid-term report or final report of the platform, taking into account the individual evaluations of the mid-term report and final report of the platform submitted by the previously engaged platform experts, prepare and submit in the Information System the consolidated evaluation of the mid-term and/or final report of the platform, in prior agreement with other platform experts who have provided individual evaluations of the mid-term and final reports of the platform;

42.2 summarise the recommendations included in the consolidated expert evaluation of the mid-term scientific report or the final scientific report of the platform and submit them for consideration by the Commission of the long-term programme, which shall decide, within its terms of reference, on the necessity and feasibility of implementing those recommendations in the execution of the respective platform, instructing the Council to amend the platform contract accordingly, if necessary.

42.3 if necessary, after further evaluation of the platform, organise, in cooperation with the Commission of the long-term programme, an evaluation of the progress of the platform with the participation of the platform experts involved in the evaluation of the platform application, the implementers involved in the operation of the platform, including, if applicable, other relevant experts in the field. An evaluation of the progress of the platform shall be organised in case the consolidated evaluation of the mid-term report is “continue the platform”.

**X Mid-term and Final Report of the Council on the Implementation of the Long-term Programme**

 43 The Council shall, in accordance with Sub-paragraphs 69.56 and 69.237 of the Cabinet Regulation, prepare the mid-term or final report of the Council on the implementation of the long-term programme (hereinafter – the report of the Council) within four months following the date of completion of the evaluation of all mid-term reports or final reports of the platform of the long-term programme.

 44 The content of the Council report includes:

44.1 statistics on the funded platform (human resources involved, work on platform projects, etc.);

44.2 a description of the results of the platform in accordance with the objective and tasks of the long-term programme;

44.3. a description of the scientific collaboration (at international level, consortia, planned applications to research and innovation programmes of the European Union (Horizon 2020 and Horizon Europe), etc.);

44.4 socio-economic impact of the platform outcomes (intermediate actions implemented, final concrete actions implemented in accordance with the horizontal tasks of the long-term programme);

 44.5 information on the publication of the platform outcomes in open access and also in repositories suitable for depositing research data (using FAIR principles);

44.6 other information as decided by the Commission of the long-term programme.

**XI Information and Publicity Requirements**

45 The platform implementer undertakes to publish information on the platform activities (including the implementation of the platform projects, the scientific teams of the platform projects, the activities and the outcomes achieved) on the website of the platform lead partner and undertakes to ensure that this information is maintained and updated in accordance with the outcomes achieved by the platform for at least five years from the date on which the certificate of acceptance and transfer of the execution of the platform, which is an annex to the platform contract, is signed, as specified in Sub-paragraph 59.1.2. of the Cabinet Regulation.

46 The platform implementer shall provide publicity information to the Council, which shall carry out communication and public information activities on the activities of the platform funded under the call for proposals, in the manner and within the deadlines laid down in the platform contract. The Council shall compile this information and makes it available to the public. The platform implementer shall collaborate with the Council and participate in public information and communication activities organised by the Council, including the development of materials on the platform, content development and joint workshops on the progress of the platform.

47 In order to promote the visibility of the platform, the platform implementer shall use the common graphic identity [[4]](#footnote-5)established for the long-term programmes as a basis and may additionally create a visual identity mark for the platform, describing the platform and including an abbreviation of its name, consistent with the common graphic identity of the long-term programmes. If the established visual identity of the platform is used, it shall be used only in conjunction with the common graphic identity (or long-term programme logo) of the long-term programmes.

48 The platform implementer and the platform collaboration partners (if applicable) shall refer to the title of the long-term programme, the source of funding and the relevant platform number or use the visual identity of the platform referred to in Paragraph 47 of the Regulations when carrying out public outreach activities, publishing scientific articles and other platform outputs, participating in conferences or otherwise presenting the results and activities of the platform. “Guidelines for Publishing Activities Implemented within the Scope of FARP and SRP Projects” (approved by Order No. 13 of 14 April 2021 of the Council) are available at:

<https://lzp.gov.lv/wp-content/uploads/2021/04/publicesanas_vadlinijas.pdf>.

**XII Closing Provisions**

49 Questions related to the preparation and submission of the platform application shall be sent to the following electronic mail address no later than two working days before the deadline for the submission of the platform application: vpp@lzp.gov.lv. Responses to questions sent by the platform applicant shall be sent electronically, whereas frequently asked questions and answers shall be published on the website of the Council at [www.lzp.gov.lv](http://www.lzp.gov.lv). Other questions related to the implementation of the long-term programme should also be sent to the abovementioned electronic mail address.

60 Information on platform applications approved by the Commission of the long-term programme is published on the following websites: [www.em.gov.lv](http://www.em.gov.lv) and [www.lzp.gov.lv](http://www.lzp.gov.lv).

Agreed with the Ministry of Education and Science.

**Annexes**

**Annex 1** “Platform Application”;

**Annex 2** “Methodology for the Preparation and Submission of the Platform Application, Platform Mid-term Report and Platform Final Report”;

**Annex 3** “Methodology for the Evaluation of the Conformity of the Platform Application with the Administrative Evaluation Criteria”;

**Annex 4** “Administrative Conformity Criteria Evaluation Form”;

**Annex 5** “Declaration of Absence of Conflict of Interest and Maintenance of Confidentiality”;

**Annex 6** “Contract for Expert Evaluation of the Platform”;

**Annex 7** “Methodology for Carrying Out the Platform Expert Evaluation (for the Platform Application, Mid-term/Final Report of the Platform)”;

**Annex 8** “Form of Individual/Consolidated Platform Expert Evaluation of the Platform Application”;

**Annex 9** “Contract for the Operation of the Platform of the State Long-term Research Programme “Innovation Fund – Long-term Research Programme””:

Annex 1 to the platform contract “Platform Application”;

Annex 2 to the platform contract “Breakdown of Funding for the Platform Implementation Period”;

Annex 3 to the platform contract “Recommendations for the Platform Implementation”;

Annex 4 to the platform contract “Calculation of the Value of Platform Outcomes as a Percentage of the Total Platform Costs”;

Annex 5 to the platform contract “Certificate of Acceptance and Transfer on the Implementation of the Platform”;

Annex 6 to the platform contract “Plan for the Consolidation of Outcomes not Achieved during the Implementation Period of the Platform”;

Annex 7 to the platform contract “Financial Statement for the Implementation of the Platform in 20\_\_\_”;

Annex 8 to the platform contract “Changes to the Calculation of the Platform Contract Amount (up to 30%)”;

Annex 9 to the platform contract “Changes to the Platform Management Staff (Exceeding 20%)”;

Annex 10 to the platform contract “Form for the Mid-term/Final Report of the Platform”;

Annex 11 to the platform contract “List of Outcomes”;

Annex 12 to the platform contract “Content Report”;

Annex 13 to the platform contract “List of Platform Management Staff’

**Annex 10** “Individual/Consolidated Evaluation Form for the Mid-term/Final Report of the Platform”.

1. Findable, accessible, interoperable, reusable, see: <https://www.go-fair.org/fair-principles/> [↑](#footnote-ref-2)
2. For more information, see: <https://www.lzp.gov.lv/lv/fundamentalo-un-lietisko-petijumu-projektu-2024-gada-atklatais-konkurss> [↑](#footnote-ref-3)
3. For more information, see: <https://www.lzp.gov.lv/lv/informacija-projekta-istenotajiem-dokumentu-saraksts> [↑](#footnote-ref-4)
4. <https://izm.gov.lv/images/VPP_grafiska/VPP_GRAFISK_IDENTITTE.pdf> (see the introductory section of this page for the rest of the materials: <https://izm.gov.lv/lv/zinatne/valsts-petijumu-programmas>) [↑](#footnote-ref-5)