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Cabinet Regulation No 277

Riga, 6 June 2023 (Minutes No 30 9. §)

Amendments to the Cabinet Regulation No 560   
“Procedures for the Implementation of State Research Programme Projects”   
of 4 September 2018

*Issued pursuant to Section 35, Paragraph three   
of the Law on Scientific Activity*

To amend the Cabinet Regulation No 560 “Procedures for the Implementation of State Research Programme Projects” of 4 September 2018 (Latvijas Vēstnesis, 2018, No 177; 2020, No 96D) as follows:

1. Add Sub-paragraph 2.23 worded as follows:

“2.23. scientific support staff – persons who perform the auxiliary functions required for the scientific activity (for example, planning, economic, financial, scientific and technical information unit employees, employees of special and scientific and technical libraries, patent service specialists, archivists).”

2. To express Sub-paragraph 14.1.1 in the following wording:

“14.1.1. the remuneration and related expenditure of the research team involved in the implementation of the project that does not exceed the remuneration rates of the project applicant under the institution’s remuneration policy;”.

3. To express Sub-paragraph 14.1.2 in the following wording:

“14.1.2. employer’s mandatory social security contributions for the scientific team involved in the project implementation;”.

4. To express Sub-paragraph 14.1.3 in the following wording:

“14.1.3. expenditure of local and foreign official travels and work (official) trips for the scientific group referred to in Sub-paragraph 14.1.1 of this Regulation in accordance with the legal framework regarding the procedures for reimbursement of expenditure related to official travels. Prices of flight tickets may not exceed the prices of economy class tickets of the relevant flight;”.

5. To express Sub-paragraph 14.2 in the following wording:

“14.2. indirect eligible costs that are not directly related to the achievement of the project results, but within the framework of the project provide conditions appropriate for the implementation of the supported activities and the achievement of the results. Indirect eligible costs are determined in the respective rules for the project application procedure in accordance with the evaluation of the programme implementation costs made by the relevant sectoral ministry, planned as one cost item with a uniform rate of up to 25 per cent of the total amount of direct eligible costs mentioned in Sub-paragraph 14.1 of this Regulation, except for the direct eligible costs referred to in Sub-paragraph 14.1.6 of this Regulation, incurred in connection with the costs of external services (including work under company contracts). Indirect eligible costs are:

14.2.1 utilities, including electricity, rent, lease, water supply and sewers, heating (thermal energy) and gas, garbage collection;

14.2.2. cost of communication services (postage, costs relate to internet and telecommunications,

IT maintenance costs, such as licences and software updates);

14.2.3. office maintenance expenses (stationery, office supplies, computer goods, photocopying services, rental or purchase of office equipment);

14.2.4. the total cost of maintaining and servicing the equipment of use (cost-proportionate coverage);

14.2.5. maintenance expenses of premises, including common use (cost-proportionate coverage);

14.2.6. cost of household materials;

14.2.7. transport expenses;

14.2.8. remuneration of scientific support staff and research technical staff who are not part of the scientific group, not exceeding the project applicant’s remuneration rates under the institution’s remuneration policy, including the employer’s mandatory state social insurance contributions;

14.2.9. other indirect eligible costs that are not included in the direct eligible costs referred to in Sub-paragraph 14.1 of this Regulation, but within the framework of the project, ensure conditions appropriate for the implementation of the activities to be supported and the achievement of the results.”

6. To add Paragraph 142 as follows:

“142 The project applicant and co-operation partner (if any) shall draw up and approve internal procedures for the use and control of the indirect eligible costs of the project and present them to the council upon request.”

7. To add Paragraph 143 as follows:

“14.3 When preparing and submitting the financial report referred to in Sub-paragraph 44.1 of this Regulation, the project applicant does not submit information and does not produce supporting documents on the use of indirect eligible costs calculated at the uniform rate for indirect costs specified in Sub-paragraph 14.2 of this Regulation.”

8. The title of Chapter VII shall read as follows:

“VII. Closing provisions”.

9. To add Paragraph 71 worded as follows:

“71. The amendments to Sub-paragraph 14.2 of this Regulation concerning the determination of indirect eligible costs in the rules of the relevant procedure following the assessment carried out by the relevant sectoral ministry shall not apply to projects for which the council has adopted a decision under Sub-paragraph 8.3.1 of this Regulation to grant funding for the project implementation.”

Prime Minister *A. K. Kariņš*

Minister for Education and Science *A. Čakša*

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